



**Steven L. Beshear**  
Governor

**PERSONNEL CABINET**

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**Tim Longmeyer**  
Secretary

**MEMORANDUM**

**PERSONNEL MEMO 11-15**

**TO:** Cabinet Secretaries  
Agency Heads  
HR Administrators

**FROM:** Tim Longmeyer, Secretary *TL*

**DATE:** September 16, 2011

**SUBJECT:** Local Option Election

A Local Option Election-**Hardin County, Kentucky** will be held in the following precincts in the city of Elizabethtown, city of Radcliff and the city of Vine Grove on **October 4, 2011**:

**Elizabethtown:**

**C101 Highlands**  
**C102 Mantle**  
**C103 City Park**  
**D101 Freeman**  
**D102 Oaklawn**  
**D103 Pine Valley**  
**D104 Helmwood Hgts**  
**E101 Central**  
**E102 Etown East**  
**E103 Etown North**  
**E104 Etown West**  
**E105 Valley Creek**  
**E106 Memorial**  
**F101 VanMeter**

**Radcliff:**

**A103 Radcliff E**  
**A104 Radcliff N**  
**A105 Radcliff NW**  
**A106 Radcliff W**  
**A107 Red Hill**  
**A108 Veterans**  
**B101 Radcliff S**  
**B102 Radcliff SE**  
**B103 Shelton**  
**B104 Woodland**  
**H104 Parkway**  
**H105 Radcliff SW**  
**D105 Helm**

**Vine Grove:**

**H101 Vine Grove E**  
**H102 Vine Grove W**  
**H103 Vine Grove S**

Only those citizens who have registered to vote and who reside in these counties shall be entitled to vote in this election.

In accordance with Section 148 of the Kentucky Constitution, KRS 118.035 and the voting leave regulations 101 KAR 2:102, Section 7 and 101 KAR 3:015, Section 7, all employees who are entitled to vote, who are otherwise scheduled to work during the hours that the polls are open, and who request leave in advance shall be granted four (4) hours of voting leave to cast their vote.



An Equal Opportunity Employer M/F/D

Employees voting absentee may be granted this leave if a request is made in advance of the day they appear before the clerk to apply for the absentee ballot, except as noted below. Employees voting absentee may be granted this leave if a request is made in advance of the day they appear before the clerk to apply for the absentee ballot, except as noted below.

KRS 118.035 states that any qualified voter who exercises their right to voting leave but fails to vote under circumstances that did not prevent them from voting may be subject to disciplinary action. An employee appointed to serve as an Election Officer may receive voting leave not to exceed a total of seven and one-half (7.5) hours (based on a 37.5 hour work week) or eight (8) hours (based on a 40 hour work week) for a designated election to attend training and for service as an Election Officer, provided that such leave is requested and approved in advance.

If you have any questions regarding the voting leave policy, please direct them to Dinah Bevington, Executive Director, Office of Legal Services in the Personnel Cabinet at (502) 564-7430.